

ANNUAL PROCUREMENT PLAN - COMMOM-USE SUPPLIES AND EQUIPMENT (APP-CSE) 2022 FORM

Introduction:

This form contains the common-use supplies and equipment (CSE) carried in stock by the Procurement Service – Department of Budget and Management (PS-DBM) that may be purchased by government agencies. Consistent with the DBM Circular No. 2018-10 dated 08 November 2018, the APP-CSE shall serve as the agency’s annual procurement request for all its CSE requirements. Only agencies with uploaded APP-CSE in the Virtual Store will be able to purchase CSE from the PS-DBM. Note that the items listed on this form have been arranged in accordance with the United Nations Standard Products and Services Code (UNSPC) in preparation for integration of the APP-CSE template in the Modernized Government Electronic Procurement System (MGEPS).

Reminders:

- 1.0 The APP-CSE form must be accomplished using Microsoft Excel format. The APP-CSE shall be deemed incorrect or invalid if the form used is other than the prescribed format which is downloadable from the Virtual Store.
- 2.0 All information must be provided accurately.
- 3.0 Kindly refer to the CSE catalogue on the PS-DBM website (www.ps-philgeps.gov.ph) for the detailed technical specifications and sample photo of the items.
- 4.0 Do not delete, add, or revise any items or rows on the PART I of this template otherwise the form will be deemed invalid.
- 5.0 Additional rows for other items may be inserted in PART II, if necessary. Note that this is only applicable in the PART II of the form.
- 6.0 Once signed and approved by the Property/Supply Officer, Accountant/Budget Officer, and Head of the Agency/Office, kindly upload the soft copy of the APP-CSE in Microsoft Excel format as well as the original signed copy in Portable Document Format (PDF) to the agency's
- 7.0 Should there be changes in the agency's CSE requirements, the agency may edit their uploaded APP-CSE directly on their Virtual Store account. However, the agency must ensure that a signed and approved copy of the supplemental APP-CSE form is available. Note that all CSE requirements in excess of the quantities indicated in the original APP-CSE form will not be served if not covered by a supplemental APP-CSE.
- 8.0 For further assistance or clarification, agencies may contact the Marketing and Sales Division of PS-DBM at (02) 8-689-7750 local 4004, 4005, 4019, or visit the PS-DBM website (www.ps-philgeps.gov.ph) for the guide on how to fill-out the APP-CSE.

Note: Consistent with **Memorandum Circular No. 2021-1 dated 03 June 2021, issued by AO 25**, the APP-CSE for FY 2022 must be submitted on or before **31 August 2021**.

Department/Bureau/Office: Department of Education, Division of Gingoog City

Region: X

Address: Brgy. 22 National Highway, Gingoog City 9014

Misamis Oriental

Agency Code/UACS:

Organization Type: National Government Agency (NGA)

Contact Person: Santos I. Delima

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Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
PART I. AVAILABLE AT PS-DBM (MAIN WAREHOUSE AND DEPOTS)																										
PESTICIDES OR PEST REPELLENTS																										
1	10191509-IN-A01	INSECTICIDE, aerosol type	can	47	12	21	80	11,148.80	14	3	5	22	3,065.92	21	5	13	39	5,435.04	14	5	1	20	2,787.20	161.00	139.36	22436.96
PERFUMES OR COLOGNES OR FRAGRANCES																										
2	53131626-HS-S01	LIQUID HAND SANITIZER, 500mL	bottle	499	35	105	639	96,763.77	130	27	24	181	27,408.83	230	52	27	309	46,791.87	207	26	22	255	38,614.65	1,384.00	151.43	209579.12
ALCOHOL OR ACETONE BASED ANTISEPTICS																										
3	12191601-AL-E04	ALCOHOL, Ethyl, 68%-72%, 500 ml	bottle	389	19	100	508	33,812.48	219	3	46	268	17,838.08	420	3	61	484	32,215.04	226	3	19	248	16,506.88	1,508.00	66.56	100372.48
4	12191601-AL-E03	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	266	23	39	328	127,237.76	135	37	35	207	80,299.44	80	33	20	133	51,593.36	159	9	9	177	68,661.84	845.00	387.92	327792.40
5	51471901-AL-I01	ALCOHOL, isopropyl, 68%- 72%, 500ml (-5ml)	bottle	74	1	30	105	4,575.90	1	1	6	8	348.64	29	16	6	51	2,222.58	6	1	6	13	566.54	177.00	43.58	7713.66
6	51471901-AL-I02	ALCOHOL, isopropyl, 68%-72%, scented, 3.785 liters	gallon	28	0	15	43	19,565.00	1	0	1	2	910.00	5	0	0	5	2,275.00	4	0	0	4	1,820.00	54.00	455.00	24570.00
7	51471505-PO-P01	POVIDONE IODINE, 10 % solution, 120 ml	gallon	113	5	6	124	25,761.00	1	0	10	11	2,285.25	11	5	6	22	4,570.50	5	5	5	15	3,116.25	172.00	207.75	35733.00
COLOR COMPOUNDS AND DISPERSIONS																										
8	12171703-SI-P01	INK, for stamp pad	bottle	59	1	1	61	1,922.72	14	0	1	15	472.80	35	0	0	35	1,103.20	2	0	8	10	315.20	121.00	31.52	3813.92
FILMS																										
9	13111203-AC-F01	ACETATE	roll	2	4	0	6	5,086.92	0	0	0	0	0.00	26	0	0	26	22,043.32	1	0	0	1	847.82	33.00	847.82	27978.06
10	13111201-CF-P01	CARBON FILM, A4	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	221.00	0.00
11	13111201-CF-P02	CARBON FILM, legal	box	0	0	1	1	208.52	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	208.52	208.52
PAPER MATERIALS AND PRODUCTS																										
12	14111525-CA-A01	CARTOLINA, assorted colors	pack	494	48	104	646	54,083.12	142	18	230	390	32,650.80	296	161	60	517	43,283.24	97	171	57	325	27,209.00	1,878.00	83.72	157226.16
13	14111506-CF-L11	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	882.55	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
14	14111506-CF-L12	COMPUTER CONTINUOUS FORM, 1 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00	
15	14111506-CF-L22	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1528.80	0.00	
16	14111506-CF-L21	COMPUTER CONTINUOUS FORM, 2 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	906.36	0.00	
17	14111506-CF-L31	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 241mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	884.00	0.00	
18	14111506-CF-L32	COMPUTER CONTINUOUS FORM, 3 ply, 280 X 378mm	box	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1508.00	0.00	
19	14111609-LL-C01	LOOSELEAF COVER, legal	bundle	1	0	0	1	794.96	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	794.96	794.96	
20	14111514-NP-S02	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad	166	0	0	166	6,151.96	26	0	0	26	963.56	50	0	0	50	1,853.00	21	0	0	21	778.26	263.00	37.06	9746.78	
21	14111514-NP-S04	NOTE PAD, stick on, 76mm x 100mm (3" x 4") min	pad	139	200	0	339	20,095.92	24	0	0	24	1,422.72	49	0	0	49	2,904.72	24	0	0	24	1,422.72	436.00	59.28	25846.08	
22	14111514-NP-S03	NOTE PAD, stick on, 3" x 3"	pad	69	180	0	249	13,465.92	0	0	0	0	0.00	25	0	0	25	1,352.00	0	0	0	0	0.00	274.00	54.08	14817.92	
23	14111514-NB-S01	NOTEBOOK, stenographer	piece	118	0	10	128	1,541.12	21	0	0	21	252.84	139	0	10	149	1,793.96	14	0	0	14	168.56	312.00	12.04	3756.48	
24	14111507-PP-M01	PAPER, MULTICOPY, A4, 80 gsm	reams	3047	290	219	3556	485,962.96	2304	720	83	3107	424,602.62	2700	405	394	3499	478,173.34	2168	365	73	2606	356,135.96	12,768.00	136.66	1744874.88	
25	14111507-PP-M02	PAPER, MULTICOPY, Legal, 80gsm	reams	1739	94	154	1987	253,759.77	1044	131	110	1285	164,107.35	993	85	106	1184	151,208.64	998	65	100	1163	148,526.73	5,619.00	127.71	717602.49	
26	14111507-PP-C01	PAPER, Multi-Purpose, A4, 70 gsm	reams	3041	1476	1122	5639	554,088.14	2615	980	1072	4667	458,579.42	3443	1138	1313	5894	579,144.44	2082	1043	670	3795	372,896.70	19,995.00	98.26	1964708.70	
27	14111507-PP-C02	PAPER, multi-purpose, legal, 70gsm	reams	568	200	276	1044	123,672.24	474	133	143	750	88,845.00	550	175	225	950	112,537.00	354	146	103	603	71,431.38	3,347.00	118.46	396485.62	
28	14111531-PP-R01	PAD PAPER, ruled	pad	15	0	0	15	436.80	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	15.00	29.12	436.80	
29	14111503-PA-P01	PAPER, parchment	box	194	1	13	208	20,394.40	262	0	6	268	26,277.40	42	0	5	47	4,608.35	605	10	0	615	60,300.75	1,138.00	98.05	111580.90	
30	14111818-TH-P02	Thermal Paper, 55GSM (-5%) ,1/2 Core, 216mm x 30m	roll	0	0	0	0	0.00	5	0	0	5	278.20	0	0	0	0	0.00	0	0	0	0	0.00	5.00	55.64	278.20	
31	14111531-RE-B01	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book	241	27	24	292	20,650.24	50	0	11	61	4,313.92	58	0	4	62	4,384.64	39	0	2	41	2,899.52	456.00	70.72	32248.32	
32	14111531-RE-B02	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book	31	57	14	102	10,395.84	2	1	9	12	1,223.04	1	1	1	3	305.76	2	1	1	4	407.68	121.00	101.92	12332.32	
33	14111704-TT-P02	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	350	82	147	579	50,280.36	139	71	44	254	22,057.36	194	40	156	390	33,867.60	139	30	19	188	16,325.92	1,411.00	86.84	122531.24	
34	14111704-IFPT01	TISSUE, interfolded paper towel	pack	77	1	36	114	3,971.76	36	1	6	43	1,498.12	40	1	21	62	2,160.08	36	1	1	38	1,323.92	257.00	34.84	8953.88	
35	14111704-TT-P04	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	105	0	40	145	4,901.00	48	0	20	68	2,298.40	23	0	27	50	1,690.00	28	0	20	48	1,622.40	311.00	33.80	10511.80	
BATTERIES AND CELLS AND ACCESSORIES																											
36	26111702-BT-A02	BATTERY, dry Cell, size AA	pack	139	11	16	166	6,025.80	36	0	3	39	1,415.70	50	0	10	60	2,178.00	7	0	0	7	254.10	272.00	36.30	9873.60	
37	26111702-BT-A01	BATTERY, dry Cell, size AAA	pack	119	14	35	168	3,314.64	54	4	4	62	1,223.26	52	4	29	85	1,677.05	26	4	4	34	670.82	349.00	19.73	6885.77	
38	26111702-BT-A03	BATTERY, dry Cell, size D	pack	25	0	12	37	3,559.40	4	0	0	4	384.80	6	0	0	6	577.20	6	0	0	6	577.20	53.00	96.20	5098.60	
MANUFACTURING COMPONENTS AND SUPPLIES																											
39	31201610-GL-J01	GLUE, all purpose	jar	441	29	55	525	37,537.50	113	20	32	165	11,797.50	134	11	70	215	15,372.50	95	11	13	119	8,508.50	1,024.00	71.50	73216.00	
40	31151804-SW-H01	STAPLE WIRE, heavy duty, binder type, 23/13	box	238	55	91	384	7,587.84	100	45	52	197	3,892.72	94	45	50	189	3,734.64	69	54	43	166	3,280.16	936.00	19.76	18495.36	
41	31151804-SW-S01	STAPLE WIRE, standard	box	509	159	426	1094	24,516.54	276	67	66	409	9,165.69	333	34	75	442	9,905.22	273	59	61	393	8,807.13	2,338.00	22.41	52394.58	
42	31201502-TA-E01	TAPE, electrical	roll	70	5	8	83	1,549.61	30	4	3	37	690.79	31	4	0	35	653.45	32	3	0	35	653.45	190.00	18.67	3547.30	
43	31201503-TA-M01	TAPE, masking, 24mm	roll	354	9	49	412	22,495.20	132	27	39	198	10,810.80	83	3	49	135	7,371.00	72	9	34	115	6,279.00	860.00	54.60	46956.00	
44	31201503-TA-M02	TAPE, MASKING, 48mm	roll	135	3	68	206	21,959.60	31	7	58	96	10,233.60	54	14	44	112	11,939.20	30	3	30	63	6,715.80	477.00	106.60	50848.20	
45	31201517-TA-P01	TAPE, packaging, 48mm	roll	148	15	12	175	3,913.00	28	13	9	50	1,118.00	33	3	3	39	872.04	29	9	3	41	916.76	305.00	22.36	6819.80	
46	31201512-TA-T01	TAPE, transparent, 24mm	roll	361	17	96	474	4,782.66	85	3	13	101	1,019.09	116	17	48	181	1,826.29	85	3	24	112	1,130.08	868.00	10.09	8758.12	
47	31201512-TA-T02	TAPE, transparent, 48mm	roll	354	33	132	519	10,364.43	103	33	36	172	3,434.84	183	33	46	262	5,232.14	134	63	32	229	4,573.13	1,182.00	19.97	23604.54	
48	31151507-TW-P01	TWINE, plastic	roll	43	3	6	52	3,028.48	25	3	6	34	1,980.16	16	1	8	25	1,456.00	6	1	1	8	465.92	119.00	58.24	6930.56	
HEATING AND VENTILATION AND AIR CIRCULATION																											

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																			Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4				Q4 AMOUNT
49	40101604-EF-G01	ELECTRIC FAN, industrial, ground type	unit	12	5	5	22	24,412.96	6	6	5	17	18,864.56	6	5	5	16	17,754.88	6	6	5	17	18,864.56	72.00	1109.68	79896.96
50	40101604-EF-C01	ELECTRIC FAN, ceiling mount, orbit type	unit	26	5	10	41	56,156.88	6	5	9	20	27,393.60	5	5	8	18	24,654.24	5	5	7	17	23,284.56	96.00	1369.68	131489.28
51	40101604-EF-S01	ELECTRIC FAN, stand type	unit	59	5	12	76	65,121.36	11	6	6	23	19,707.78	16	6	5	27	23,135.22	5	6	6	17	14,566.62	143.00	856.86	122530.98
52	40101604-EF-W01	ELECTRIC FAN, wall mount, plastic blade	unit	30	5	5	40	26,998.40	5	5	9	19	12,824.24	5	5	5	15	10,124.40	6	6	6	18	12,149.28	92.00	674.96	62096.32
MEDICAL THERMOMETERS AND ACCESSORIES																										
53	41112224-TG-T02	THERMOGUN	piece	66	2	5	73	184,865.20	11	0	0	11	27,856.40	9	4	0	13	32,921.20	3	0	0	3	7,597.20	100.00	2532.40	253240.00
LIGHTING AND FIXTURES AND ACCESSORIES																										
54	39101628-LT-L01	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	97	0	5	102	20,993.64	21	0	0	21	4,322.22	41	0	5	46	9,467.72	18	0	0	18	3,704.76	187.00	205.82	38488.34
55	39101628-LB-L01	LIGHT BULB, Light Emitting Diode (LED)	piece	125	0	87	212	17,417.92	46	11	35	92	7,558.72	49	0	30	79	6,490.64	10	5	0	15	1,232.40	398.00	82.16	32699.68
MEASURING AND OBSERVING AND TESTING EQUIPMENT																										
56	41111604-RU-P02	RULER, plastic, 450mm	piece	109	6	8	123	2,174.64	23	0	3	26	459.68	15	0	14	29	512.72	0	0	0	0	0.00	178.00	17.68	3147.04
CLEANING EQUIPMENT AND SUPPLIES																										
57	47131812-AF-A01	AIR FRESHENER, aerosol type	can	164	5	20	189	17,051.58	54	5	10	69	6,225.18	44	5	6	55	4,962.10	38	5	14	57	5,142.54	370.00	90.22	33381.40
58	47131604-BR-S01	BROOM, soft, tambo	piece	265	10	15	290	39,509.60	63	5	33	101	13,760.24	110	5	5	120	16,348.80	86	5	5	96	13,079.04	607.00	136.24	82697.68
59	47131604-BR-T01	BROOM, stick, ting-ting	piece	161	10	5	176	3,203.20	46	15	5	66	1,201.20	83	5	5	93	1,692.60	38	5	5	48	873.60	383.00	18.20	6970.60
60	47131829-TB-C01	CLEANER, toilet and urinal	bottle	263	12	70	345	14,352.00	184	20	6	210	8,736.00	131	24	26	181	7,529.60	156	13	5	174	7,238.40	910.00	41.60	37856.00
61	47131805-CL-P01	CLEANSER, scouring powder	can	111	5	15	131	3,133.52	40	5	10	55	1,315.60	72	15	19	106	2,535.52	42	5	5	52	1,243.84	344.00	23.92	8228.48
62	47131811-DE-B02	DETERGENT BAR, 140g	piece	362	150	99	611	5,071.30	343	130	40	513	4,257.90	276	120	49	445	3,693.50	259	95	65	419	3,477.70	1,988.00	8.30	16500.40
63	47131811-DE-P03	DETERGENT POWDER, all-purpose, 1kg	pack	333	34	58	425	22,984.00	180	25	18	223	12,059.84	122	35	24	181	9,788.48	137	18	28	183	9,896.64	1,012.00	54.08	54728.96
64	47131803-DS-A01	DISINFECTANT SPRAY, aerosol type	can	178	21	48	247	31,853.12	51	10	73	134	17,280.64	82	15	70	167	21,536.32	64	10	37	111	14,314.56	659.00	128.96	84984.64
65	47131601-DU-P01	DUST PAN, non-rigid plastic	piece	184	10	55	249	6,182.67	125	5	15	145	3,600.35	123	5	19	147	3,650.01	123	19	5	147	3,650.01	688.00	24.83	17083.04
66	51241552-SH-S01	SODIUM HYPOCHLORITE, 3.785 liters	gallon	7	5	8	20	2,625.00	5	5	5	15	1,968.75	5	5	8	18	2,362.50	10	5	5	20	2,625.00	73.00	131.25	9581.25
67	73101612-HS-L01	LIQUID HAND SOAP, 500mL	bottle	426	28	106	560	57,657.60	183	49	20	252	25,945.92	239	24	58	321	33,050.16	784	17	34	835	85,971.60	1,968.00	102.96	202625.28
68	47131802-FW-P02	FLOOR WAX, paste type, red	can	506	77	486	1069	331,133.44	306	79	15	400	123,904.00	352	50	235	637	197,317.12	271	33	28	332	102,840.32	2,438.00	309.76	755194.88
69	47131830-FC-A01	FURNITURE CLEANER, aerosol type	can	49	5	1	55	6,606.60	8	5	5	18	2,162.16	8	5	5	18	2,162.16	12	5	5	22	2,642.64	113.00	120.12	13573.56
70	47121804-MP-B01	MOP BUCKET, heavy duty, hard plastic	unit	31	5	5	41	93,808.00	6	5	5	16	36,608.00	5	5	12	22	50,336.00	12	6	5	23	52,624.00	102.00	2288.00	233376.00
71	47131613-MP-H02	MOPHANDLE, heavy duty, screw type	piece	36	5	5	46	5,740.80	5	5	5	15	1,872.00	9	5	12	26	3,244.80	12	5	5	22	2,745.60	109.00	124.80	13603.20
72	47131619-MP-R01	MOPHEAD, made of rayon	piece	39	5	5	49	6,064.24	7	5	6	18	2,227.68	11	5	5	21	2,598.96	7	5	5	17	2,103.92	105.00	123.76	12994.80
73	47131501-RG-C01	RAGS, all cotton	bundle	191	18	44	253	13,616.46	89	22	9	120	6,458.40	86	8	79	173	9,310.86	67	18	8	93	5,005.26	639.00	53.82	34390.98
74	47131602-SC-N01	SCOURING PAD	pack	11	5	0	16	1,797.12	7	0	0	7	786.24	9	5	0	14	1,572.48	5	0	0	5	561.60	42.00	112.32	4717.44
75	47121701-TB-P04	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	208	12	75	295	39,730.60	32	7	13	52	7,003.36	48	7	18	73	9,831.64	39	7	7	53	7,138.04	473.00	134.68	63703.64
76	47121702-WB-P01	WASTEBASKET, non-rigid plastic	piece	183	29	10	222	6,207.12	97	5	15	117	3,271.32	51	15	26	92	2,572.32	49	5	47	101	2,823.96	532.00	27.96	14874.72
INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) EQUIPMENT AND DEVICES AND ACCESSORIES																										
77	43211507-DSK001	DESKTOP FOR BASIC USERS	unit	1	0	0	1	24,793.60	0	0	0	0	0.00	0	0	1	1	24,793.60	0	0	0	0	0.00	2.00	24,793.60	49587.20
78	43211507-DSK002	DESKTOP FOR MID-RANGE USERS	unit	1	0	0	1	42,390.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	42,390.40	42390.40
79	43211503-LAP001	LAPTOP FOR MID-RANGE USERS	unit	5	2	0	7	289,744.00	1	0	0	1	41,392.00	3	1	0	4	165,568.00	0	0	0	0	0.00	12.00	41,392.00	496704.00
80	43201827-HD-X02	EXTERNAL HARD DRIVE, 1 TB	piece	74	4	21	99	257,285.16	2	0	0	2	5,197.68	10	2	0	12	31,186.08	2	0	0	2	5,197.68	115.00	2598.84	298866.60

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
81	43202010-FD-U01	FLASH DRIVE, 16 GB	piece	358	19	98	475	79,534.00	62	1	53	116	19,423.04	68	30	16	114	19,088.16	19	10	10	39	6,530.16	744.00	167.44	124575.36	
82	43211708-MO-O01	MOUSE, OPTICAL, USB connection type	unit	60	2	7	69	7,679.70	15	0	0	15	1,669.50	10	0	0	10	1,113.00	0	0	0	0	0.00	94.00	111.30	10462.20	
83	43211708-MO-O02	MOUSE, WIRELESS, USB	unit	48	0	17	65	10,010.00	2	0	0	2	308.00	2	1	10	13	2,002.00	2	0	0	2	308.00	82.00	154.00	12628.00	
84	43212102-PR-D02	PRINTER, impact, dot matrix, 24 pins, 136 columns	unit	1	0	0	1	38,100.97	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	38100.97	38100.97	
85	43212102-PR-D01	PRINTER, impact, dot matrix, 9 pins, 80 columns	unit	9	2	0	11	101,106.72	0	1	0	1	9,191.52	0	2	0	2	18,383.04	1	0	0	1	9,191.52	15.00	9191.52	137872.80	
86	43212105-PR-L01	PRINTER, laser, monochrome	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	724.88	0.00	
87	43212105-PR-L02	PRINTER, laser, colored	unit	19	1	37	57	450,243.00	3	0	0	3	23,697.00	17	1	1	19	150,081.00	0	0	1	1	7,899.00	80.00	7899.00	631920.00	
OFFICE EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
88	44121710-CH-W01	CHALK, white enamel	box	82	4	14	100	2,964.00	3	0	4	7	207.48	12	4	28	44	1,304.16	31	4	347	382	11,322.48	533.00	29.64	15798.12	
89	44122105-BF-C01	CLIP, backfold, 19mm	box	46	10	7	63	551.88	15	5	5	25	219.00	25	5	5	35	306.60	11	5	5	21	183.96	144.00	8.76	1261.44	
90	44122105-BF-C02	CLIP, backfold, 25mm	box	32	4	11	47	715.34	9	19	5	33	502.26	5	5	5	15	228.30	5	19	5	29	441.38	124.00	15.22	1887.28	
91	44122105-BF-C03	CLIP, backfold, 32mm	box	55	21	6	82	1,833.52	11	6	6	23	514.28	9	20	6	35	782.60	15	6	6	27	603.72	167.00	22.36	3734.12	
92	44122105-BF-C04	CLIP, backfold, 50mm	box	32	5	5	42	2,293.20	11	35	19	65	3,549.00	9	5	5	19	1,037.40	9	35	19	63	3,439.80	189.00	54.60	10319.40	
93	44121801-CT-R02	CORRECTION TAPE, 8m	piece	692	84	122	898	10,488.64	266	62	32	360	4,204.80	295	60	69	424	4,952.32	256	52	49	357	4,169.76	2,039.00	11.68	23815.52	
94	44111515-DF-B01	DATA FILE BOX	piece	703	135	69	907	70,020.40	35	19	33	87	6,716.40	127	8	15	150	11,580.00	44	19	5	68	5,249.60	1,212.00	77.20	93566.40	
95	44122011-DF-F01	DATA FOLDER	piece	220	19	85	324	22,239.36	9	5	5	19	1,304.16	113	19	25	157	10,776.48	35	5	6	46	3,157.44	546.00	68.64	37477.44	
96	44121506-EN-D01	ENVELOPE, documentary, A4	box	24	1	0	25	16,827.25	1	0	1	2	1,346.18	1	0	0	1	673.09	1	0	0	1	673.09	29.00	673.09	19519.61	
97	44121506-EN-D02	ENVELOPE, DOCUMENTARY, for legal size document	box	48	1	2	51	47,285.16	3	0	0	3	2,781.48	36	0	3	39	36,159.24	1	0	0	1	927.16	94.00	927.16	87153.04	
98	44121506-EN-X01	ENVELOPE, expanding, kraft, legal	box	35	1	30	66	48,734.40	3	1	1	5	3,692.00	4	4	2	10	7,384.00	0	0	28	28	20,675.20	109.00	738.40	80485.60	
99	44121506-EN-X02	ENVELOPE, expanding, plastic	piece	670	250	45	965	29,422.85	15	0	96	111	3,384.39	90	14	152	256	7,805.44	52	0	14	66	2,012.34	1,398.00	30.49	42625.02	
100	44121506-EN-M02	ENVELOPE, mailing	box	6	4	2	12	4,538.40	1	0	0	1	378.20	10	0	0	10	3,782.00	1	0	1	2	756.40	25.00	378.20	9455.00	
101	44121504-EN-W02	ENVELOPE, mailing, with window	box	4	1	0	5	2,168.40	0	0	0	0	0.00	0	0	0	0	0.00	0	1	0	1	433.68	6.00	433.68	2602.08	
102	44111912-ER-B01	ERASER, FELT, for blackboard/whiteboard	piece	56	0	5	61	628.30	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	61.00	10.30	628.30	
103	44122118-FA-P01	FASTENER, metal, non-sharp edges	box	102	20	46	168	14,012.88	31	7	14	52	4,337.32	18	2	7	27	2,252.07	19	0	0	19	1,584.79	266.00	83.41	22187.06	
104	44111515-FO-X01	FILE ORGANIZER, expanding, plastic, legal	piece	63	7	32	102	8,776.08	15	7	0	22	1,892.88	61	7	10	78	6,711.12	26	0	10	36	3,097.44	238.00	86.04	20477.52	
105	44122018-FT-D01	FILE TAB DIVIDER, bristol board, for A4	set	25	0	14	39	434.07	0	0	14	14	155.82	0	0	14	14	155.82	0	0	0	0	0.00	67.00	11.13	745.71	
106	44122018-FT-D02	FILE TAB DIVIDER, legal	set	27	14	0	41	583.43	0	14	0	14	199.22	0	14	0	14	199.22	0	0	14	14	199.22	83.00	14.23	1181.09	
107	44122011-FO-F01	FOLDER, fancy, with slide, A4	bundle	89	2	12	103	27,851.20	56	0	52	108	29,203.20	28	0	0	28	7,571.20	1	0	0	1	270.40	240.00	270.40	64896.00	
108	44122011-FO-F02	FOLDER, fancy, with slide, legal	bundle	93	2	5	100	31,188.00	83	2	8	93	29,004.84	55	3	3	61	19,024.68	24	5	1	30	9,356.40	284.00	311.88	88573.92	
109	44122011-FO-L01	FOLDER, L-type, A4	pack	75	21	12	108	18,514.44	9	5	0	14	2,400.02	4	21	0	25	4,285.75	4	0	0	4	685.72	151.00	171.43	25885.93	
110	44122011-FO-L02	FOLDER, L-type, legal	pack	34	5	60	99	24,080.76	11	7	14	32	7,783.68	4	5	0	9	2,189.16	4	0	0	4	972.96	144.00	243.24	35026.56	
111	44122027-FO-P01	FOLDER, pressboard	box	6	0	0	6	5,715.84	4	0	0	4	3,810.56	0	0	0	0	0.00	0	0	0	0	0.00	10.00	952.64	9526.40	
112	44122011-FO-T03	FOLDER, with tab, A4	pack	12	1	1	14	3,906.00	1	1	1	3	837.00	1	1	1	3	837.00	1	15	1	17	4,743.00	37.00	279.00	10323.00	
113	44122011-FO-T04	FOLDER, with tab, legal	pack	17	0	0	17	5,463.12	0	0	2	2	642.72	10	0	18	28	8,998.08	0	0	0	0	0.00	47.00	321.36	15103.92	
114	44122008-IT-T01	INDEX TAB, self-adhesive, transparent	box	1	0	0	1	56.68	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	56.68	56.68	
115	44111515-MF-B02	MAGAZINE FILE BOX, large	piece	46	0	5	51	2,121.60	0	0	0	0	0.00	25	0	0	25	1,040.00	0	0	0	0	0.00	76.00	41.60	3161.60	
116	44121716-MA-F01	MARKER, fluorescent	set	139	0	15	154	5,645.64	20	0	0	20	733.20	77	0	3	80	2,932.80	0	0	0	0	0.00	254.00	36.66	9311.64	
117	44121708-MW-B01	MARKER, whiteboard, black	piece	69	16	9	94	1,257.72	14	0	0	14	187.32	61	0	16	77	1,030.26	19	0	0	19	254.22	204.00	13.38	2729.52	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
118	44121708-MW-B02	MARKER, whiteboard, blue	piece	24	0	9	33	441.54	5	0	0	5	66.90	30	0	0	30	401.40	5	0	0	5	66.90	73.00	13.38	976.74	
119	44121708-MW-B03	MARKER, whiteboard, red	piece	14	0	9	23	307.74	5	0	0	5	66.90	30	1	0	31	414.78	5	0	0	5	66.90	64.00	13.38	856.32	
120	44121708-MP-B01	MARKER, permanent, black, bullet type	piece	328	30	42	400	3,592.00	151	6	11	168	1,508.64	101	6	30	137	1,230.26	82	6	33	121	1,086.58	826.00	8.98	7417.48	
121	44121708-MP-B02	MARKER, permanent, blue, bullet type	piece	99	0	9	108	969.84	38	0	0	38	341.24	32	0	0	32	287.36	0	0	0	0	0.00	178.00	8.98	1598.44	
122	44121708-MP-B03	MARKER, permanent, red, bullet type	piece	60	0	9	69	619.62	36	0	0	36	323.28	25	0	0	25	224.50	0	0	0	0	0.00	130.00	8.98	1167.40	
123	44122104-PC-G01	PAPER CLIP, vinyl/plastic coated, 33mm	box	129	12	9	150	1,164.00	102	0	36	138	1,070.88	76	0	9	85	659.60	9	0	0	9	69.84	382.00	7.76	2964.32	
124	44122104-PC-J02	PAPER CLIP, vinyl/plastic coated, 50mm	box	210	17	14	241	3,320.98	135	5	35	175	2,411.50	48	5	23	76	1,047.28	9	35	5	49	675.22	541.00	13.78	7454.98	
125	44121706-PE-L01	PENCIL, lead, with eraser	box	291	33	70	394	8,191.26	59	24	84	167	3,471.93	30	0	5	35	727.65	54	24	24	102	2,120.58	698.00	20.79	14511.42	
126	44122037-RB-P10	RING BINDER, plastic, 32mm	bundle	17	11	1	29	6,953.91	0	0	0	0	0.00	0	0	0	0	0.00	10	0	0	10	2,397.90	39.00	239.79	9351.81	
127	44122101-RU-B01	RUBBER BAND, No. 18	box	49	0	0	49	4,902.45	4	0	0	4	400.20	4	0	0	4	400.20	4	0	0	4	400.20	61.00	100.05	6103.05	
128	44121905-SP-F01	STAMP PAD, felt	piece	50	1	0	51	1,782.45	0	7	0	7	244.65	7	0	0	7	244.65	18	0	0	18	629.10	83.00	34.95	2900.85	
129	44121612-BL-H01	BLADE, for general purpose cutter / utility knife	piece	19	0	0	19	281.58	0	0	5	5	74.10	9	0	0	9	133.38	0	0	0	0	0.00	33.00	14.82	489.06	
130	44121612-CU-H01	CUTTER/UTILITY KNIFE, for general purpose	piece	61	0	11	72	2,406.96	5	36	0	41	1,370.63	6	2	3	11	367.73	6	30	0	36	1,203.48	160.00	33.43	5348.80	
131	44103202-DS-M01	DATING AND STAMPING MACHINE	piece	12	0	0	12	5,447.52	0	1	0	1	453.96	0	0	0	0	0.00	0	0	0	0	0.00	13.00	453.96	5901.48	
132	44121619-PS-M01	PENCIL SHARPENER, manual, single cutter head	piece	19	0	14	33	6,688.11	13	0	0	13	2,634.71	0	0	0	0	0.00	8	0	0	8	1,621.36	54.00	202.67	10944.18	
133	44101602-PU-P01	PUNCHER, paper, heavy duty	piece	183	10	9	202	30,461.60	12	0	8	20	3,016.00	11	8	0	19	2,865.20	17	0	0	17	2,563.60	258.00	150.80	38906.40	
134	44121618-SS-S01	SCISSORS, symmetrical	pair	222	44	23	289	11,721.84	13	0	5	18	730.08	49	0	7	56	2,271.36	12	0	0	12	486.72	375.00	40.56	15210.00	
135	44121615-ST-S01	STAPLER, standard type	piece	145	13	28	186	26,114.40	73	3	9	85	11,934.00	68	13	4	85	11,934.00	15	13	4	32	4,492.80	388.00	140.40	54475.20	
136	44121615-ST-B01	STAPLER, heavy duty, binder type	unit	79	0	6	85	77,708.70	11	8	0	19	17,370.18	17	0	0	17	15,541.74	4	0	4	8	7,313.76	129.00	914.22	117934.38	
137	44121613-SR-P01	STAPLE REMOVER, plier type	piece	115	9	6	130	3,237.00	5	8	5	18	448.20	20	0	0	20	498.00	13	0	0	13	323.70	181.00	24.90	4506.90	
138	44121605-TD-T01	TAPE DISPENSER, table top	piece	67	2	0	69	4,429.80	2	0	0	2	128.40	0	0	0	0	0.00	0	0	0	0	0.00	71.00	64.20	4558.20	
139	44101602-PB-M01	BINDING AND PUNCHING MACHINE, 50mm binding capacit	unit	0	1	0	1	9,534.72	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	9534.72	9534.72	
140	44101807-CA-C01	CALCULATOR, compact	unit	126	0	14	140	48,559.00	8	0	0	8	2,774.80	16	0	0	16	5,549.60	33	0	0	33	11,446.05	197.00	346.85	68329.45	
141	44101714-FX-M01	FACSIMILE MACHINE	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5642.00	0.00	
142	44101601-PT-M01	PAPER TRIMMER / CUTTING MACHINE, table top	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9297.60	0.00	
143	44101603-PS-M01	PAPER SHREDDER	unit	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5699.20	0.00	
PRINTER OR FACSIMILE OR PHOTOCOPIER SUPPLIES																											
144	44103109-BR-D05	DRUM CART, BROTHER DR-3455, Black	Cart	1	1	0	2	13,894.40	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6947.20	13894.40	
145	44103105-BR-B04	INK CART, BROTHER LC67B, Black	Cart	0	0	0	0	0.00	0	0	11	11	10,010.00	0	0	0	0	0.00	0	0	0	0	0.00	11.00	910.00	10010.00	
146	44103105-BR-B05	INK CART, BROTHER LC67HYBK, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1601.60	0.00	
147	44103109-BR-D06	Drum Cart, Brother DR-451CL,high yield 30000 pages	Cart	1	0	0	1	6,760.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	1.00	6760.00	6760.00	
148	44103103-BR-B16	Toner Cart, Brother TN-456 BLACK, high yield 6500	Cart	2	1	1	4	20,321.60	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	4.00	5080.40	20321.60	
149	44103103-BR-C03	Toner Cart, Brother TN-456 CYAN, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
150	44103103-BR-M03	Toner Cart, Brother TN-456 MAGENTA, high yield	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
151	44103103-BR-Y03	Toner Cart, Brother TN-456 YELLOW, high yield 6500	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8569.60	0.00	
152	44103103-SA-B03	TONER CART, SAMSUNG ML-D2850B, Black	Cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5116.80	0.00	
153	44103105-CA-C04	INK CART, CANON CL-741,Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	989.04	0.00	
154	44103105-CA-C02	INK CART, CANON CL-811, Colored	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1029.60	0.00	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
155	44103105-CA-B04	INK CART, CANON PG-740, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	754.00	0.00
156	44103105-CA-B02	INK CART, CANON PG-810, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	780.00	0.00
157	44103105-EP-B17	INK CART, EPSON C13T664100 (T6641), Black	cart	801	25	72	898	224,140.80	329	52	48	429	107,078.40	507	54	38	599	149,510.40	214	5	59	278	69,388.80	2,204.00	249.60	550118.40
158	44103105-EP-C17	INK CART, EPSON C13T664200 (T6642), Cyan	cart	508	12	50	570	142,272.00	248	23	45	316	78,873.60	331	13	33	377	94,099.20	167	2	31	200	49,920.00	1,463.00	249.60	365164.80
159	44103105-EP-M17	INK CART, EPSON C13T664300 (T6643), Magenta	cart	500	12	51	563	140,524.80	248	23	46	317	79,123.20	331	14	34	379	94,598.40	169	2	32	203	50,668.80	1,462.00	249.60	364915.20
160	44103105-EP-Y17	INK CART, EPSON C13T664400 (T6644), Yellow	cart	494	12	51	557	139,027.20	240	23	46	309	77,126.40	302	14	34	350	87,360.00	69	159	30	258	64,396.80	1,474.00	249.60	367910.40
161	44103105-HP-B40	Ink Cartridge, HP C2P04AA (HP62) Black	cart	0	10	27	37	28,629.12	0	0	27	27	20,891.52	0	0	2	2	1,547.52	0	0	2	2	1,547.52	68.00	773.76	52615.68
162	44103105-HP-T40	Ink Cartridge, HP C2P06AA (HP62) Tri-color	cart	0	0	2	2	1,901.12	0	0	2	2	1,901.12	0	0	2	2	1,901.12	0	0	2	2	1,901.12	8.00	950.56	7604.48
163	44103105-HP-B09	INK CART, HP C9351AA, (HP21), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	795.60	0.00
164	44103105-HP-T10	INK CART, HP C9352AA, (HP22), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	920.40	0.00
165	44103105-HP-P48	Ink Cartridge, HP C9397A (HP72) 69ml Photo Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
166	44103105-HP-C48	Ink Cartridge, HP C9398A (HP72) 69ml Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
167	44103105-HP-M48	Ink Cartridge, HP C9399A (HP72) 69ml Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
168	44103105-HP-Y48	Ink Cartridge, HP C9400A (HP72) 69ml Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
169	44103105-HP-G48	Ink Cartridge, HP C9401A (HP72) 69ml Gray	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1996.80	0.00
170	44103105-HP-B48	Ink Cartridge, HP C9403A (HP72) 130ml Matte Black	cart	0	0	0	0	0.00	1	0	0	1	3,016.00	0	0	0	0	0.00	1	0	0	1	3,016.00	2.00	3016.00	6032.00
171	44103105-HP-B17	INK CART, HP CC640WA, (HP60), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	769.60	0.00
172	44103105-HP-T17	INK CART, HP CC643WA, (HP60), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	915.20	0.00
173	44103105-HP-B35	INK CART, HP CD887AA, (HP703), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
174	44103105-HP-T35	INK CART, HP CD888AA, (HP703), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
175	44103105-HX-C40	INK CART, HP CD972AA, (HP 920XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
176	44103105-HX-M40	INK CART, HP CD973AA, (HP 920XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
177	44103105-HX-Y40	INK CART, HP CD974AA, (HP 920XL), Yellow,	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	641.68	0.00
178	44103105-HX-B40	INK CART, HP CD975AA, (HP 920XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1346.80	0.00
179	44103105-HP-B20	INK CART, HP CH561WA, (HP61), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	756.08	0.00
180	44103105-HP-T20	INK CART, HP CH562WA, (HP61), Tricolor	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	931.84	0.00
181	44103105-HP-B49	Ink Cartridge, HP CH565A (HP82) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1944.80	0.00
182	44103105-HP-C49	Ink Cartridge, HP CH566A (HP82) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
183	44103105-HP-M49	Ink Cartridge, HP CH567A (HP82) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
184	44103105-HP-Y49	Ink Cartridge, HP CH568A (HP82) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1539.20	0.00
185	44103105-HX-B43	INK CART, HP CN045AA, (HP950XL), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1786.72	0.00
186	44103105-HX-C43	INK CART, HP CN046AA, (HP951XL), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
187	44103105-HX-M43	INK CART, HP CN047AA, (HP951XL), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
188	44103105-HX-Y43	INK CART, HP CN048AA, (HP951XL). Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1326.00	0.00
189	44103105-HP-B36	INK CART, HP CN692AA, (HP704), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
190	44103105-HP-T36	INK CART, HP CN693AA, (HP704), Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	366.08	0.00
191	44103105-HP-B33	INK CART, HP CZ107AA, (HP678), Black	cart	18	0	0	18	6,589.44	2	0	0	2	732.16	2	0	0	2	732.16	0	0	0	0	0.00	22.00	366.08	8053.76
192	44103105-HP-T33	INK CART, HP CZ108AA, (HP678), Tricolor	cart	18	0	0	18	6,589.44	2	0	0	2	732.16	2	0	0	2	732.16	0	0	0	0	0.00	22.00	366.08	8053.76

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
193	44103105-HP-B42	INK CART, HP CZ121A (HP685A), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	312.00	0.00
194	44103105-HP-C33	INK CART, HP CZ122A (HP685A), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
195	44103105-HP-M33	INK CART, HP CZ123A (HP685A), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
196	44103105-HP-Y33	INK CART, HP CZ124A (HP685A), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	256.88	0.00
197	44103105-HP-T43	Ink Cartridge, HP F6V26AA (HP680) Tri-color	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
198	44103105-HP-B43	Ink Cartridge, HP F6V27AA (HP680) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	405.60	0.00
199	44103105-HP-C50	Ink Cartridge, HP L0S51AA (HP955) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
200	44103105-HP-M50	Ink Cartridge, HP L0S54AA (HP955) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
201	44103105-HP-Y50	Ink Cartridge, HP L0S57AA (HP955) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	995.75	0.00
202	44103105-HP-B50	Ink Cartridge, HP L0S60AA (HP955) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4956.60	0.00
203	44103105-HX-C48	Ink Cartridge, HP L0S63AA (HP955XL) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
204	44103105-HX-M48	Ink Cartridge, HP L0S66AA (HP955XL) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
205	44103105-HX-Y48	Ink Cartridge, HP L0S69AA (HP955XL) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1212.64	0.00
206	44103105-HX-B48	Ink Cartridge, HP L0S72AA (HP955XL) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1644.24	0.00
207	44103105-HP-C51	Ink Cartridge, HP T6L89AA (HP905) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
208	44103105-HP-M51	Ink Cartridge, HP T6L93AA (HP905) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
209	44103105-HP-Y51	Ink Cartridge, HP T6L97AA (HP905) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	453.62	0.00
210	44103105-HP-B51	Ink Cartridge, HP T6M01AA (HP905) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	741.28	0.00
211	44103112-EP-R05	RIBBON CART, EPSON C13S015516 (#8750), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.43	0.00
212	44103112-EP-R07	RIBBON CART, EPSON C13S015531 (S015086), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	736.32	0.00
213	44103112-EP-R13	RIBBON CART, EPSON C13S015632, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	77.94	0.00
214	44103103-BR-B03	TONER CART, BROTHER TN-2025, Black	cart	0	1	2	3	8,055.84	0	0	2	2	5,370.56	0	0	2	2	5,370.56	0	0	2	2	5,370.56	9.00	2685.28	24167.52
215	44103103-BR-B04	TONER CART, BROTHER TN-2130, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	1892.80	0.00
216	44103103-BR-B05	TONER CART, BROTHER TN-2150, Black	cart	0	0	2	2	5,370.56	0	0	2	2	5,370.56	0	0	2	2	5,370.56	0	0	2	2	5,370.56	8.00	2685.28	21482.24
217	44103103-BR-B09	TONER CART, BROTHER TN-3320, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3567.20	0.00
218	44103103-BR-B11	TONER CART, BROTHER TN-3350, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5002.40	0.00
219	44103103-HP-B12	TONER CART, HP CB435A, Black	cart	3	0	0	3	10,140.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	3380.00	10140.00
220	44103103-HP-B14	TONER CART, HP CB540A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	4	0	0	4	13,349.44	4	0	0	4	13,349.44	8.00	3337.36	26698.88
221	44103103-HP-B18	TONER CART, HP CE255A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
222	44103103-HP-B21	TONER CART, HP CE278A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3952.00	0.00
223	44103103-HP-B22	TONER CART, HP CE285A (HP85A), Black	cart	4	0	0	4	13,728.00	2	0	0	2	6,864.00	2	0	0	2	6,864.00	0	0	0	0	0.00	8.00	3432.00	27456.00
224	44103103-HP-B23	TONER CART, HP CE310A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2614.56	0.00
225	44103103-HP-C23	TONER CART, HP CE311A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
226	44103103-HP-Y23	TONER CART, HP CE312A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
227	44103103-HP-M23	TONER CART, HP CE313A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2542.80	0.00
228	44103103-HP-B24	TONER CART, HP CE320A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2916.16	0.00
229	44103103-HP-C24	TONER CART, HP CE321A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
230	44103103-HP-Y24	TONER CART, HP CE322A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
231	44103103-HP-M24	TONER CART, HP CE323A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3072.16	0.00
232	44103103-HP-B25	TONER CART, HP CE390A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8476.00	0.00
233	44103103-HP-B26	TONER CART, HP CE400A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6900.40	0.00
234	44103103-HP-C26	TONER CART, HP CE401A, Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
235	44103103-HP-Y26	TONER CART, HP CE402A, Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
236	44103103-HP-M26	TONER CART, HP CE403A, Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10193.04	0.00
237	44103103-HP-B27	TONER CART, HP CE410A, (HP305), Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4201.60	0.00
238	44103103-HP-C27	TONER CART, HP CE411A, (HP305), Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
239	44103103-HP-Y27	TONER CART, HP CE412A, (HP305), Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
240	44103103-HP-M27	TONER CART, HP CE413A, (HP305), Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6011.20	0.00
241	44103103-HP-B28	TONER CART, HP CE505A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4466.80	0.00
242	44103103-HX-B28	TONER CART, HP CE505X, Black, high cap	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7332.00	0.00
243	44103103-HP-B52	Toner Cartridge, HP CF217A (HP17A) Black Laser Jet	cart	1	0	0	1	3,044.08	0	0	0	0	0.00	0	1	0	1	3,044.08	0	0	0	0	0.00	2.00	3044.08	6088.16
244	44103103-HP-B53	Toner Cartridge, HP CF226A (HP26A) Black LaserJet	cart	4	0	0	4	23,150.40	4	0	0	4	23,150.40	4	0	0	4	23,150.40	4	0	0	4	23,150.40	16.00	5787.60	92601.60
245	44103103-HP-B55	Toner Cartridge, HP CF280A, LaserJet Pro M401/M425	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5200.00	0.00
246	44103103-HP-B51	TONER CART, HP CF280XC, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	9004.32	0.00
247	44103103-HP-B56	Toner Cartridge, HP CF281A (HP81A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8606.00	0.00
248	44103103-HP-B57	Toner Cartridge, HP CF283A (HP83A) LaserJet Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3241.70	0.00
249	44103103-HX-B51	Toner Cartridge, HP CF283XC (HP83X) Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4056.00	0.00
250	44103103-HP-B58	Toner Cartridge, HP CF287A (HP87) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	10051.00	0.00
251	44103103-HX-B52	Toner Cartridge, HP CF325XC (HP25X) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13156.00	0.00
252	44103103-HP-B60	Toner Cartridge, HP CF350A Black LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2901.60	0.00
253	44103103-HP-C60	Toner Cartridge, HP CF351A Cyan LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
254	44103103-HP-Y60	Toner Cartridge, HP CF352A Yellow LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
255	44103103-HP-M60	Toner Cartridge, HP CF353A Magenta LJ	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2953.60	0.00
256	44103103-HP-B61	Toner Cartridge, HP CF360A (HP508A) Black LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7056.40	0.00
257	44103103-HP-C61	Toner Cartridge, HP CF361A (HP508A) Cyan LaserJet	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
258	44103103-HP-Y61	Toner Cartridge, HP CF362A (HP508A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
259	44103103-HP-M61	Toner Cartridge, HP CF363A (HP508A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	8846.24	0.00
260	44103103-HP-B62	Toner Cartridge, HP CF400A (HP201A) Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3429.78	0.00
261	44103103-HP-C62	Toner Cartridge, HP CF401A (HP201A) Cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
262	44103103-HP-Y62	Toner Cartridge, HP CF402A (HP201A) Yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
263	44103103-HP-M62	Toner Cartridge, HP CF403A (HP201A) Magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4043.83	0.00
264	44103103-HP-B63	Toner Cartridge, HP CF410A (HP410A) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4440.80	0.00
265	44103103-HX-B54	Toner Cartridge, HP CF410XC (HP410XC) black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7441.20	0.00
266	44103103-HP-C63	Toner Cartridge, HP CF411A (HP410A) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00
267	44103103-HX-C54	Toner Cartridge, HP CF411XC (HP410XC) cyan	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00
268	44103103-HP-Y63	Toner Cartridge, HP CF412A (HP410A) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue <i>(as of 30 April 2021)</i>	Total Amount for the year	
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT				
269	44103103-HX-Y54	Toner Cartridge, HP CF412XC (HP410XC) yellow	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
270	44103103-HP-M63	Toner Cartridge, HP CF413A (HP410A) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	5616.00	0.00	
271	44103103-HX-M54	Toner Cartridge, HP CF413XC (HP410XC) magenta	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7472.40	0.00	
272	44103103-HP-B34	TONER CART, HP Q2612A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3900.00	0.00	
273	44103103-HP-B48	TONER CART, HP Q7553A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4399.20	0.00	
274	44103103-SA-B06	TONER CART, SAMSUNG MLT-D101S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3406.00	0.00	
275	44103103-SA-B07	TONER CART, SAMSUNG MLT-D103S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2350.40	0.00	
276	44103103-SA-B08	TONER CART, SAMSUNG MLT-D104S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2454.40	0.00	
277	44103103-SA-B09	TONER CART, SAMSUNG MLT-D105L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3380.00	0.00	
278	44103103-SA-B14	TONER CART, Samsung MLT-D108S, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	2875.58	0.00	
279	44103103-SA-B21	TONER CART, Samsung MLT-D203E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7259.20	0.00	
280	44103103-SA-B18	TONER CART, Samsung MLT-D203L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3458.00	0.00	
281	44103103-SA-B20	TONER CART, Samsung MLT-D203U, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6442.80	0.00	
282	44103103-SA-B12	TONER CART, SAMSUNG MLT-D205E, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	7321.14	0.00	
283	44103103-SA-B05	TONER CART, SAMSUNG MLT-D205L, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	3962.24	0.00	
284	44103103-SA-B10	TONER CART, SAMSUNG SCX-D6555A, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	4066.40	0.00	
285	44103103-BR-B15	TONER CART, BROTHER TN-3478, Black	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	6370.00	0.00	
286	44103103-CA-B00	TONER CART, CANON CRG 324 II	cart	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	13399.36	0.00	
AUDIO AND VISUAL EQUIPMENT AND SUPPLIES																											
287	45121517-DO-C02	DOCUMENT CAMERA, 8 MP	unit	1	0	0	1	23,623.60	1	0	0	1	23,623.60	0	0	0	0	0.00	0	0	0	0	0.00	2.00	23623.60	47247.20	
288	45111609-MM-P01	MULTIMEDIA PROJECTOR	unit	4	0	1	5	87,360.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	5.00	17472.00	87360.00	
FLAG OR ACCESSORIES																											
289	55121905-PH-F01	PHILIPPINE NATIONAL FLAG	piece	157	5	38	200	56,968.00	55	8	3	66	18,799.44	31	0	3	34	9,684.56	7	5	0	12	3,418.08	312.00	284.84	88870.08	
PRINTED PUBLICATIONS																											
290	55101524-RA-H01	HANDBOOK (RA 9184), 8th edition	book	10	2	1	13	483.73	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	13.00	37.21	483.73	
FIRE FIGHTING EQUIPMENT																											
291	46191601-FE-M01	FIRE EXTINGUISHER, dry chemical	unit	29	1	2	32	36,608.00	10	2	0	12	13,728.00	12	0	1	13	14,872.00	6	0	0	6	6,864.00	63.00	1144.00	72072.00	
292	46191601-FE-H01	FIRE EXTINGUISHER, pure HCFC	unit	3	0	0	3	16,839.75	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	3.00	5613.25	16839.75	
CONSUMER ELECTRONICS																											
293	52161535-DV-R01	DIGITAL VOICE RECORDER	unit	2	0	0	2	12,831.28	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	2.00	6415.64	12831.28	
FURNITURE AND FURNISHINGS																											
294	56101504-CM-B01	MONOBLOC CHAIR, beige	piece	260	0	5	265	80,475.20	89	30	0	119	36,137.92	37	5	10	52	15,791.36	69	0	0	69	20,953.92	505.00	303.68	153358.40	
295	56101504-CM-W01	MONOBLOC CHAIR, white	piece	44	18	0	62	18,699.20	6	0	0	6	1,809.60	0	0	0	0	0.00	0	0	0	0	0.00	68.00	301.60	20508.80	
296	56101519-TM-S01	MONOBLOC TABLE, white	unit	2	0	0	2	2,471.04	4	6	0	10	12,355.20	0	0	0	0	0.00	0	0	0	0	0.00	12.00	1235.52	14826.24	
297	56101519-TM-S02	MONOBLOC TABLE, beige	unit	9	1	1	11	11,977.68	3	1	1	5	5,444.40	0	0	2	2	2,177.76	0	0	0	0	0.00	18.00	1088.88	19599.84	
ARTS AND CRAFTS EQUIPMENT AND ACCESSORIES AND SUPPLIES																											
298	60121413-CB-P01	CLEARBOOK, 20 Transparent pockets, A4	piece	284	16	44	344	12,741.76	115	0	0	115	4,259.60	127	0	0	127	4,704.08	116	0	0	116	4,296.64	702.00	37.04	26002.08	

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
299	60121413-CB-P02	CLEARBOOK, 20 Transparent pockets, Legal	piece	694	326	87	1107	42,519.87	35	20	43	98	3,764.18	59	0	19	78	2,995.98	51	70	0	121	4,647.61	1,404.00	38.41	53927.64
300	60121534-ER-P01	ERASER, plastic/rubber	piece	100	0	10	110	480.70	10	0	0	10	43.70	0	0	0	0	0.00	0	0	0	0	0.00	120.00	4.37	524.40
301	60121524-SP-G01	SIGN PEN, black	piece	1116	147	194	1457	29,518.82	552	80	68	700	14,182.00	542	125	124	791	16,025.66	368	76	68	512	10,373.12	3,460.00	20.26	70099.60
302	60121524-SP-G02	SIGN PEN, blue	piece	420	32	29	481	9,745.06	174	5	5	184	3,727.84	165	30	8	203	4,112.78	120	0	0	120	2,431.20	988.00	20.26	20016.88
303	60121524-SP-G03	SIGN PEN, red	piece	498	107	126	731	14,810.06	219	38	40	297	6,017.22	261	65	60	386	7,820.36	170	5	42	217	4,396.42	1,631.00	20.26	33044.06
304	60121124-WR-P01	WRAPPING PAPER, kraft	pack	4	0	1	5	774.20	0	0	0	0	0.00	0	0	1	1	154.84	0	0	0	0	0.00	6.00	154.84	929.04
SOFTWARE																										
1	43231513-SFT-001	Business function specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
2	43231602-SFT-002	Finance accounting and enterprise resource planning ERP software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
3	43232004-SFT-003	Computer game or entertainment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
4	43232107-SFT-004	Content authoring and editing software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
5	43232202-SFT-005	Content management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
6	43232304-SFT-006	Data management and query software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
7	43232402-SFT-007	Development software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
8	43232505-SFT-008	Educational or reference software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
9	43232603-SFT-009	Industry specific software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
10	43232701-SFT-010	Network applications software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
11	43232802-SFT-011	Network management software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
12	43232905-SFT-012	Networking software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
13	43233004-SFT-013	Operating environment software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
14	43233205-SFT-014	Security and protection software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
15	43233405-SFT-015	Utility and device driver software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
16	43233501-SFT-016	Information exchange software	license	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0	0	0	0	0.00	0.00	0.00	0.00
PART II. OTHER ITEMS NOT AVAILABLE AT PS-DBM BUT ARE REGULARLY PURCHASED FROM OTHER SOURCES (Note: Please indicate price of items)																										
1	40101701-AC-W01	Air Conditioning Unit, Window Inverter Type					0	0.00	1	1		2	50,000.00				0	0.00				0	0.00	2.00	25000.00	50000.00
2	40101701-AC-S01	Air Conditioning Unit, Split Type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
3	44111905-WB-N01	White Board		10			10	25,000.00				0	0.00				0	0.00				0	0.00	10.00	2500.00	25000.00
4	44111911-WB-D01	White Board, Digital					0	0.00				0	0.00				0	0.00		1		1	2,000.00	1.00	2000.00	2000.00
5	52161505-TV-S01	SMART Television		9			9	126,000.00	2			2	28,000.00				0	0.00	2			2	28,000.00	13.00	14000.00	182000.00
6	52161520-MC-M01	Microphone		18		2	20	6,000.00		2	2	4	1,200.00				0	0.00				0	0.00	24.00	300.00	7200.00
7	52161512-SP-K01	Speakers		12	1	1	14	70,000.00	1	1	2	4	20,000.00				0	0.00		1		1	5,000.00	19.00	5000.00	95000.00
8	32101514-AM-P01	Amplifier		8			8	16,000.00			4	4	8,000.00				0	0.00	1			1	2,000.00	13.00	2000.00	26000.00
9	52161517-EQ-E01	Equalizer					0	0.00				0	0.00				0	0.00		1		1	16,000.00	1.00	16000.00	16000.00
10	46171615-HD-C01	HD Camera		6			6	87,000.00				0	0.00				0	0.00				0	0.00	6.00	14500.00	87000.00
11	45121504-DS-C01	DSLR Camera		1			1	30,000.00	1			1	30,000.00				0	0.00				0	0.00	2.00	30000.00	60000.00
12	45121516-VH-C01	HD Video Camera					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
13	45121506-VC-C01	Video Conference Equipment					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
14	39112102-LB-B01	LED bulb		30			30	4,500.00	20			20	3,000.00	1	30		31	4,650.00				0	0.00	81.00	150.00	12150.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
15	43212104-PI-M01	PRINTER, Inkjet, Monochrome					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
16	43212104-PI-C01	PRINTER, Inkjet, Color		2		1	3	25,500.00				0	0.00				0	0.00	1			1	8,500.00	4.00	8500.00	34000.00
17	43212105-PP-001	Portable Printer		7	4		11	121,000.00	2			2	22,000.00	4			4	44,000.00	2			2	22,000.00	19.00	11000.00	209000.00
18	43211509-AT-001	Android Tablet		12	10		22	123,200.00				0	0.00				0	0.00				0	0.00	22.00	5600.00	123200.00
19	43222610-HS-001	Hub/Switches					0	0.00	2			2	5,600.00				0	0.00				0	0.00	2.00	2800.00	5600.00
20	43222609-NR-001	Network Routers		2			2	7,000.00			2	2	7,000.00	1			1	3,500.00				0	0.00	5.00	3500.00	17500.00
21	43222640-WA-P01	Wireless Access Point					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
22	43211711-SF-001	Scanner, Flatbed					0	0.00		1		1	12,000.00				0	0.00				0	0.00	1.00	12000.00	12000.00
23	45111601-WP-P01	Wireless Pointing Device / Laser Pointer					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
24	81112306-MF-P01	Multi Function PRINTER		3		5	8	84,000.00	1			1	10,500.00	1			1	10,500.00	1			1	10,500.00	11.00	10500.00	115500.00
25	39121011-UP-S01	UNINTERRUPTIBLE POWER SUPPLY (UPS)		24		11	35	112,000.00	1			1	3,200.00				0	0.00	3			3	9,600.00	39.00	3200.00	124800.00
26	43191501-MP-001	Mobile Phone		82			82	1,148,000.00				0	0.00				0	0.00				0	0.00	82.00	14000.00	1148000.00
27	43211711-SC-D01	Scanner, Colored, Double sided, feeder type					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
28	53121601-GB-001	GO BAG, for disaster relief, rescue operations					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
29	60104701-SP-001	Solar Panel					0	0.00				0	0.00				0	0.00		1		1	20,000.00	1.00	20000.00	20000.00
30	46161604-LV-L01	Life Vest / Life Jacket (for emergency purposes / emergency preparedness / for disaster relief / rescue operations)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
31	26111607-CC-S01	Charge Controller and DC Inverter for Solar Panel					0	0.00				0	0.00				0	0.00		1		1	10,000.00	1.00	10000.00	10000.00
32	46181502-BF-V01	Bullet proof vest					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
33	25172502-WW-001	Wheels, _____ (type of vehicle)					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
34	40161513-FF-001	Fuel Filters					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
35	48101710-DW-F01	Drinking Water/ Fountain					0	0.00		2		2	9,800.00				0	0.00				0	0.00	2.00	4900.00	9800.00
36	26111729-AB-001	Auto Battery			8		8	64,000.00				0	0.00				0	0.00				0	0.00	8.00	8000.00	64000.00
37		Stapler with remover, HD	piece	10			10	1,500.00				0	0.00				0	0.00				0	0.00	10.00	150.00	1500.00
38		Ballpen, Black, Ordinary	piece	100			100	500.00				0	0.00				0	0.00				0	0.00	100.00	5.00	500.00
39		Ballpen, blue, Ordinary	piece	100			100	500.00				0	0.00				0	0.00				0	0.00	100.00	5.00	500.00
40		Binder Clips (.5 inch)	box	6			6	300.00				0	0.00				0	0.00				0	0.00	6.00	50.00	300.00
41		Binder Clips (1.5 inches)	box	6			6	390.00				0	0.00				0	0.00				0	0.00	6.00	65.00	390.00
42		Binder Clips (2 inches)	box	6			6	480.00				0	0.00				0	0.00				0	0.00	6.00	80.00	480.00
43		Biometric, Face recognition	piece				0	0.00		2		2	30,000.00				0	0.00				0	0.00	2.00	15000.00	30000.00
44		Colored Bond Assorted	set	720		14	734	20,552.00			28	28	784.00			6	6	168.00			6	6	168.00	774.00	28.00	21672.00
45		Correction Pen	piece			23	23	2,277.00			5	5	495.00			23	23	2,277.00			5	5	495.00	56.00	99.00	5544.00
46		Covered Cellophane	meter			6	6	78.00			6	6	78.00			6	6	78.00			6	6	78.00	24.00	13.00	312.00
47		G-TECH Refill	piece			23	23	920.00			23	23	920.00			23	23	920.00			23	23	920.00	92.00	40.00	3680.00
48		Ink, for Copy Printer , gestetner DX 2430	cart	4			4	6,400.00				0	0.00				0	0.00				0	0.00	4.00	1600.00	6400.00

Item & Specifications			Unit of Measure	Monthly Quantity Requirement																				Total Quantity for the year	Price Catalogue (as of 30 April 2021)	Total Amount for the year
				Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
49		Ink, Refill (permanent Marker), black, Pilot	bottle	6		23	29	2,175.00				0	0.00				0	0.00			13	13	975.00	42.00	75.00	3150.00
50		Ink Refill Epson L3110 (black)	cart	499		40	539	242,550.00	138			138	62,100.00	142	10		152	68,400.00	125			125	56,250.00	954.00	450.00	429300.00
51		Ink Refill Epson L3110 (Cyan)	cart	152		14	166	74,700.00	23			23	10,350.00	22	4		26	11,700.00	24			24	10,800.00	239.00	450.00	107550.00
52		Ink Refill Epson L3110 (Yellow)	cart	153		14	167	75,150.00	23			23	10,350.00	22	2		24	10,800.00	24			24	10,800.00	238.00	450.00	107100.00
53		Ink Refill Epson L3110 (Magenta)	cart	152		14	166	74,700.00	23			23	10,350.00	22	2		24	10,800.00	16			16	7,200.00	229.00	450.00	103050.00
54		Epson L3110 Printer	unit	12		1	13	123,500.00				0	0.00	1			1	9,500.00					0.00	14.00	9500.00	133000.00
55		Ink, RISO	tube		30		30	75,000.00	30			30	75,000.00	25			25	62,500.00	25			25	62,500.00	110.00	2500.00	275000.00
56		Manila paper	dezen			8	8	320.00			8	8	320.00			8	8	320.00			8	8	320.00	32.00	40.00	1280.00
57		Master, Copy Printer, estetner, DX 2430	roll	4			4	8,800.00				0	0.00				0	0.00				0	0.00	4.00	2200.00	8800.00
58		Master, RISO	roll		15		15	45,000.00	15			15	45,000.00	10			10	30,000.00	10			10	30,000.00	50.00	3000.00	150000.00
59		Paper, Multicopy, 8-1/2" x 11" (Short), 80 gsm.	reams	40			40	8,800.00	40			40	8,800.00	40			40	8,800.00				0	0.00	120.00	220.00	26400.00
60		Pilot pen, fine - black	piece	10		23	33	1,188.00			5	5	180.00			23	23	828.00			9	9	324.00	70.00	36.00	2520.00
61		Pilot pen, broad-black				23	23	828.00			23	23	828.00			23	23	828.00			23	23	828.00	92.00	36.00	3312.00
62		Push Pins (Assorted colors, 100's/case)	case	10			10	600.00				0	0.00				0	0.00				0	0.00	10.00	60.00	600.00
63		Signpen G Tech	piece	56	12	6	74	1,524.40	20	12	12	44	906.40	6	6	6	18	370.80	14	6	6	26	535.60	162.00	20.60	3337.20
64		Scissor, big	piece			1	1	53.00				0	0.00				0	0.00				0	0.00	1.00	53.00	53.00
65		Toner, for Photo Copier, Gestetner, MP 1600Le	cart	4			4	11,200.00				0	0.00				0	0.00				0	0.00	4.00	2800.00	11200.00
66		Toner, for Photo Copier, Fuji Xerox	cart	2	1	1	4	13,600.00	2	1	1	4	13,600.00	6	1	6	13	44,200.00	1	1	1	3	10,200.00	24.00	3400.00	81600.00
67		Toner, for Photo Copier, HP,	cart	9			9	30,600.00			5	5	17,000.00				0	0.00				0	0.00	14.00	3400.00	47600.00
68		Xerox Drum, Fuji	piece	1			1	3,000.00	1			1	3,000.00	3		2	5	15,000.00		1		1	3,000.00	8.00	3000.00	24000.00
69		Xerox Chips, Fuji	piece				0	0.00				0	0.00	1			1	1,250.00	1				0.00	1.00	1250.00	1250.00
70		Xerox Roller, Fuji	piece				0	0.00				0	0.00	3		2	5	10,000.00				0	0.00	5.00	2000.00	10000.00
71		Pinter, Brother	unit				0	0.00			1	1	14,500.00				0	0.00				0	0.00	1.00	14500.00	14500.00
72		Rewritable CD	piece			50	50	1,250.00				0	0.00				0	0.00				0	0.00	50.00	25.00	1250.00
73		Keyboard (USB type)	unit			8	8	6,000.00				0	0.00				0	0.00				0	0.00	8.00	750.00	6000.00
74		Noise Cancelling Headset	unit			18	18	36,000.00				0	0.00				0	0.00				0	0.00	18.00	2000.00	36000.00
75		USB 2.0 Adapter Automatic Printer Sharing Hub	unit			1	1	1,000.00				0	0.00				0	0.00				0	0.00	1.00	1000.00	1000.00
76		LED 18.5" Desktop Monitor	unit			1	1	4,500.00				0	0.00				0	0.00				0	0.00	1.00	4500.00	4500.00
77		Worx specialty paper & board (A4)	pack			10	10	400.00				0	0.00				0	0.00				0	0.00	10.00	40.00	400.00
78		Surgical Mask, 3 ply	piece	50			50	702.00				0	0.00				0	0.00				0	0.00	50.00	14.04	702.00
79		Facemask	box	117			117	13,104.00	7			7	784.00	7			7	784.00	7	4		11	1,232.00	142.00	112.00	15904.00
80		Diploma Holder	piece	68			68	25,772.00				0	0.00	11			11	4,169.00				0	0.00	79.00	379.00	29941.00
81		Medals, DepEd (6cm) Gold	piece	360			360	23,400.00				0	0.00			50	50	3,250.00				0	0.00	410.00	65.00	26650.00

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82		Medals, Local Gold	piece				0	0.00				0	0.00	95			95	1,900.00				0	0.00	95.00	20.00	1900.00
83		Layers, Paper Rack	piece	1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
84		Folding Coffee Table (standard size)	piece	1			1	2,000.00				0	0.00				0	0.00				0	0.00	1.00	2000.00	2000.00
85		Executive Chair (High Back with Armrest)	piece	1			1	450.00				0	0.00				0	0.00				0	0.00	1.00	450.00	450.00
86		Table Top Glass	piece	1			1	1,500.00				0	0.00				0	0.00				0	0.00	1.00	1500.00	1500.00
87		3 Layers Paper Rack	piece	1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
88		Microwave Oven	piece	1			1	3,000.00				0	0.00				0	0.00				0	0.00	1.00	3000.00	3000.00
89		Laminator Film	roll	1			1	1,000.00				0	0.00				0	0.00				0	0.00	1.00	1000.00	1000.00
90		Laminator	unit	5			5	20,000.00				0	0.00				0	0.00				0	0.00	5.00	4000.00	20000.00
91		Water Dispenser (hot and cold)	unit	2			2	15,000.00				0	0.00				0	0.00				0	0.00	2.00	7500.00	15000.00
92		Strata Board, Legal Size	pack	5			5	250.00				0	0.00				0	0.00				0	0.00	5.00	50.00	250.00
93		Strata Board, Letter Size	pack	5			5	200.00				0	0.00				0	0.00				0	0.00	5.00	40.00	200.00
94		Scissors 6.5", Black	piece	6			6	600.00				0	0.00				0	0.00				0	0.00	6.00	100.00	600.00
95		Tape , Duct (48mm x 24mm)	roll	7			7	1,750.00				0	0.00				0	0.00				0	0.00	7.00	250.00	1750.00
96		Comb Ring Binder, Plastic (10 lenghts 84 rings, 28mm x 1.2m) Black	pack	6			6	1,500.00				0	0.00				0	0.00				0	0.00	6.00	250.00	1500.00
97		Comb Ring Binder, Plastic (10 lenghts 84 rings, 16mm x 1.2m) Black	piece	5			5	750.00				0	0.00				0	0.00				0	0.00	5.00	150.00	750.00
98		Book Cover, PVC Transparent Plastic Roll, 50meters	roll	1			1	2,000.00				0	0.00				0	0.00				0	0.00	1.00	2000.00	2000.00
99		Folder A4 PVC (clear front paper back)	piece	20			20	1,200.00				0	0.00				0	0.00				0	0.00	20.00	60.00	1200.00
100		Bookend, metal	piece	3			3	9.00				0	0.00				0	0.00				0	0.00	3.00	3.00	9.00
101		File Folder A4 Blue (arch, hardcover, ring binder)	piece	5			5	1,000.00				0	0.00				0	0.00				0	0.00	5.00	200.00	1000.00
102		Dirt and Stain Remover, 250g	piece	2			2	200.00				0	0.00				0	0.00				0	0.00	2.00	100.00	200.00
103		Trash Bin with Swing Cover (16L) Black	piece	2			2	600.00				0	0.00				0	0.00				0	0.00	2.00	300.00	600.00
104		Photopaper, Glossy Double Sided A4, 160gsm (50pieces)	pack	11			11	1,320.00				0	0.00				0	0.00				0	0.00	11.00	120.00	1320.00
105		Photopaper, Glossy Double Sided A3, 220gsm (50pieces)	pack	10			10	2,800.00				0	0.00				0	0.00				0	0.00	10.00	280.00	2800.00
106		Paper, A3 90 gsm, 500 sheets	reams	1			1	500.00				0	0.00				0	0.00				0	0.00	1.00	500.00	500.00
107		Worx Paper (216m x 330mm) 10 sheets	pack	10			10	300.00				0	0.00				0	0.00				0	0.00	10.00	30.00	300.00
108		Worx Paper (210mm x 297mm) 10 sheets	pack	10			10	350.00				0	0.00				0	0.00				0	0.00	10.00	35.00	350.00
109		Sticker Paper, Transparent, Legal 10 sheets	pack	10			10	800.00				0	0.00				0	0.00				0	0.00	10.00	80.00	800.00
110		Ceiling Fan, Orbit Type with Metal Blades	unit	1			1	1,396.68				0	0.00				0	0.00				0	0.00	1.00	1396.68	1396.68
111		Flash Drive, 64GB	piece	7			7	5,250.00				0	0.00				0	0.00				0	0.00	7.00	750.00	5250.00
112		Computer Keyboard, mini (USB type)	unit	5			5	2,500.00				0	0.00				0	0.00				0	0.00	5.00	500.00	2500.00
113		Gun Tacker, T70 (27.9 x 7.6 x 5.1 cm)	piece	1			1	1,600.00				0	0.00				0	0.00				0	0.00	1.00	1600.00	1600.00
							0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00

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		Jan	Feb	Mar	Q1	Q1 AMOUNT	April	May	June	Q2	Q2 AMOUNT	July	Aug	Sept	Q3	Q3 AMOUNT	Oct	Nov	Dec	Q4	Q4 AMOUNT			
					0	0.00				0	0.00				0	0.00				0	0.00	0.00	0.00	0.00
A. TOTAL																						P	18,802,412.44	
B. ADDITIONAL PROVISION FOR INFLATION (10% of TOTAL)																						P	1,880,241.24	
C. ADDITIONAL PROVISION FOR TRANSPORT AND FREIGHT COST (If Applicable)																						P	-	
D. GRAND TOTAL (A + B+ C)																						P	20,682,653.68	
E. APPROVED BUDGET BY THE AGENCY HEAD In Figures and Words:																								

We hereby warrant that the total amount reflected in this Annual Procurement Plan to procure the listed common-use supplies, materials, and equipment has been included in or is within our approved budget for the year.

Prepared by:

SANTOS L. DELIMA
Property/Supply Officer

Date Prepared: August 17, 2021

Certified Funds Available / Certified Appropriate Funds Available: Approved by:

EDUARDO PHIL E. ORILLO
Budget Officer

JESNAR DEMS S. TORRES, PhD, CESO VI
Head of Office/Agency